

## Instructor - 500 Clocked Hours

The educational objective of this course is to prepare the Instructor in training to teach effectively all phases of cosmetology and manicuring and esthetics. This course will help the student develop the ability to teach related information, manipulative operations, and techniques. Students will learn how to use various teaching aids such as instruction sheets, visual aids, and tests. To teach leadership, Student motivation, Student grading and counseling, class preparation, objective and lesson plan writing, and goal setting. Students will develop an appreciation of the necessity for constant effort towards achievement of professional competency as a teacher and personal characteristics that contribute to success in teaching.

Skills to be developed: Occupational experiences and personal characteristics that will upgrade the cosmetology profession by producing quality students; Develop lesson plans, outlines, procedures and tests that will insure student comprehension and will instill the will to learn in even the most difficult student; Development of a course content reflecting a comprehensive, correlated unit of study; Development of instructional materials that will facilitate set-up and preparation of class; Development of supplemental teaching aids that will give the student a variety of ideas from which to draw and maintain motivation. You will prepare the student for employment in their fields. Teaching the Students good work, study, health and safety habits. You will teach ethical, business, and legal aspects of their profession. You will assist Students in job placement. You will teach how to work with related agencies in our field. This course requires a state license to be employed. All Students shall have completed the specified minimum required hours and operations upon completion of the five hundred (500) hour course.

	Hours
<b>Preparation:</b> Teaching methods, classroom set up, topic/subject matter, written lesson plans, student assignments, materials and supplies, recordkeeping	150
<b>Presentation:</b> Lecture Oral/written, demonstration, questions & answers, Project methods, discussions	100
<b>Application:</b> Clinic supervision, classroom management, client relations	175
<b>Evaluation:</b> Written/practical/assessment, communication skills	75
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Total	500

\*Note\* Breaks and lunches are non-creditable hours

### INSTRUCTIONAL METHODS and GRADING PROCEDURES

The Washington State Board of Cosmetology requires the completion of 500 hours of training to qualify graduates to apply for the Washington State licensing examination for Instructor. Students begin with observation of classroom theory and practical sessions. Upon satisfactorily completing all of the beginning practical competencies (beginning educational theory and observation time), the student will progress to the salon floor to begin teaching students in all phases of salon services. Laboratory/Clinic and practical assignments are graded using the Washington State Instructor Objectives. Instructor course is taught mainly through demonstration and practice. Written tests are multiple choice format. Students are required to pass a final written and practical test with a satisfactory grade (80% or above) before graduation. Students upon satisfactory completion will receive a "Certificate of Completion".

#### GRADING SCALE by Activity

	Clinic/Salon Floor/Lab	Theory Tests (All levels)
Excellent Progress	93-100%	93-100%
Above Satisfactory	87-93%	87-93%
Satisfactory Progress	80-87%	80-87%
Failing, Needs Attention	79% or below	79% or below
Needs Improvement	Re-train	Re-train

### Graduation/Certificate of Completion

- Studio Beauty School will grant a certificate of completion and Official Transcript of Hours for the applicable course when the student has successfully completed all phases of study, required tests, practical assignments; passed a final comprehensive written and practical examination; completed the program of study according to State requirements; completed all exit paperwork; attended an exit interview and made satisfactory arrangements for payment of all debts owed to the school.
- We do not, however, guarantee the successful completion and passing of the National Interstate Cosmetology examinations.

### Employment Assistance Counseling

Though we can't guarantee employment to our students, we do include career information. In addition, we post current job opportunities and we endeavor to assist our graduates with employment through the following means.

1. Keep in touch with salons in the Spokane metropolitan area. They could have job openings.
2. Assist students with making contact with prospective employers.